

2019 Fall Semester
Admission Guides for International
Students
(Freshman · Transfer Applicants)



성결대학교

www.sungkyul.ac.kr

1. Application Procedures

Online application → Submit application form & required documents/Payment of application fee(by mail or visit office) → Document screening → Interview & practical test → Admission result announcement → Tuition payment → Issuance of certificate of admission → Orientation → Semester begins

2. Fields of Study (Freshman · Transfer[Junior])

College	Department	Major
College of Theology	Div. of Theology	Major in Theology
		Major in Christian Education
		Major in Mission Work
College of Humanities	Dept. of Korean Language & Literature	
	Dept. of English Language & Literature	
	Dept. of Chinese Language & Literature	
College of Social Sciences	Dept. of International Development Cooperation	
	Dept. of Tourism Development	
	Dept. of Social Welfare	
	Dept. of Business Administration	
	Div. of East Asian Studies & Logistics	Major in Distribution & International Logistics Major in East Asian Studies
	Dept. of Public Administration	
College of Engineering	Dept. of Computer Engineering	
	Dept. of Information Technology	
	Dept. of Media Software	
	Dept. of Industrial Management Engineering	
	Dept. Urban Design Informatics	
College of Arts	Div. of Music	Major in Voice Major in Piano
	Div. of Theatre & Film	Major in Art of Acting Major in Motion Picture & Film
	Dept. of Beauty Design	
	Div. Music and Performing Arts	Major in Contemporary Practical Music Major in Contemporary Church Music (Guitar, Drum, Vocal, Keyboard, Composing)

*Division of Theology can be applied to those baptized.

*Applicants who apply for Division of Music, Division of Music and Performing Arts and Division of Theatre & Film must select one major. Also, They must fill out the major on the application form.

3. Admission Schedules

Process	Schedules	Notes
Online application	May 13 ~ 31	http://enrol.sungkyul.ac.kr/
Submit required documents	May 20 ~ 31	Office Hours: 10:00 A.M. ~ 5:00 P.M. Admitted by mail: by May 31
Interview & practical test	June 7	
Notification of Admissions Decision	June 20	Individual Notification
Tuition payment	June 21 ~ 28	
Issuance of certificate of admission	From June 21	Certificate of Admission will be issued after the tuition payment is confirmed.
Orientation and Fall semester	August 29	

※ Tuition will be refunded if Visa is declined. But remittance fee is up to applicants.

※ Submission of documents should be accepted within the application period. Applicants who did not hand in them will not be admitted.

4. Application Eligibility (Freshman & Transfer)

A. General Requirements : Both student and parents must be foreigners.

* Dual nationalities are not admitted.

B. Academic Qualifications

1) Freshman Admission

a) Students who completed the entire curriculum programs of high school or are expected to graduate from high school.

b) An applicant having completed his or her full education in the countries with elementary and secondary school system of less than 12 years can be allowed to apply for admissions under consideration of "University Entrance Examination Board"

2) Transfer Admission(Junior year)

a) Transfer applicants who has received at least two years in a degree program at a four-year university inside or outside of Korea.

b) Graduate student(Graduating student) at Junior Colleges inside or outside of Korea Or Students who have proficient academic level in accordance with legislation.

* In the case of private school which does not permitted by Ministry of Education in own country, they cannot apply.

C. Korean Language Proficiency Requirement(must satisfy one)

1) An applicant who has passed Level 3 or higher of TOPIK.

2) An applicant who has passed Level 2 or will submit application Level 2 of TOPIK and must satisfy one of below items.

(Student should submit certificate Level 2 of TOPIK before beginning of fall semester.)

① An applicant who completed level 3 or higher Korean course at other universities

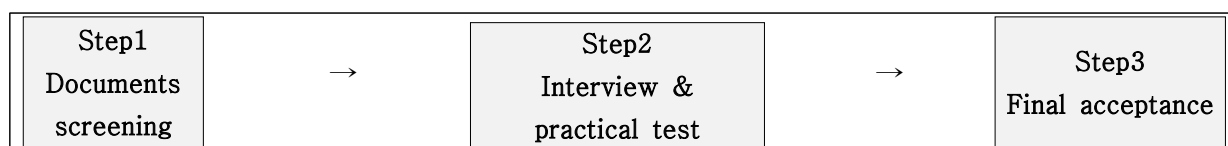
② An applicant who passed Korean Language Proficiency Test conducted by Sungkyul University Korean Education Course

◎ Notes related to Eligibility

Details not specified followed by school admission guideline or decision by Consideration of University Entrance Examination Board.

5. Test Procedures

○ Application process



○ Admission Criteria

Classification		Documents screening	Freshman, Transfer		Total score
			Interview score	Practical test score	
Div. of Music		Applicants who succeed in documents screening are qualified to take interview and practical test	40	60 (Replacing with DVD or image file)	100
Div. of Theatre & Film	Major in Art of Acting		40	60 (Replacing with DVD or image file)	100
	Major in Motion Picture & Film		100	-----	100
Div. Music and Performing Arts			40	60(Replacing with DVD or image file)	100
The other Divisions			100	-----	100

○ Interview

1. Qualification: Applicants who succeed in documents screening.

* Applicants who passed Level 3 of TOPIK, they are exempt from Interview.

For applicants who passed Level 3 and who applied for Div. of Music, Div. of Theatre & Film(Major in Art of Acting), and Div. of Music and Performing Arts they do not take Interview. They take the Practical test.

2. How to test

* Interviewers ask questions for the interviewee who passed the documents screening.

* Interviewees who reside in South Korea, they should attend the interview conducted in

Sungkyul University.

. For overseas applicants, screen-interview may be conducted online.

3. Interview Criteria

Interview Criteria			interview sum
Ability to study Major field	Ability to study General liberal arts	Personal Characteristics	
40%	30%	30%	100%

4. Cutoff point : Total Sum(interview and practical test) of 60 or higher score can be eligible for pass.

5. Interview is conducted by a list of serial number in order.

6. Interviewees who are absent from the interview, they cannot be eligible for pass.

7. Administrative workers attend and check applicants' id.

○ Practical Test

1. Qualification: Applicants for Div. of Music, Major in Art of Acting, and Div. of Music and Performing Arts

2. Test method: Submission of a DVD or image file which contains a recording file of musical work, portfolio, etc

○ Practical test piece

Department	Major field	Test Piece(Freshman, Transfer)	Score
Div. of Music	Voice	① Select 1 among Italian songs ② Select 1 among German songs * Both of 2 songs should be sung in the original language	60
	Piano	Free style song 1	60
Div. of Theatre & Film	Art of Acting	Applicant's Specialty * Personal preparation(Dialogue, Dance, Mime, etc) within 5 minutes * Clothes and small tools can be used	60
Div. of Music and Performing Arts	Major in Contemporary Practical Music	Free style song 1	60
	Major in Contemporary Church Music	Free style song 1	60
	Major in Composing	Submission of Own written song 1	60

6. Submission of documents

(These are to be submitted in order)

No	Submission of documents		Reference
1	Application form, Self-introduction statement, Official agreement for enrollment and academic credit		– Online application https://enrol.sungkyul.ac.kr/ Submit the application form after registering online – Download the form
2	Transcript	*Freshman: Official transcript of high school *Transfer : Official transcript of high school and undergraduate school	an Apostille or an official endorsement from the applicant's country embassy should be submitted.
3	Graduation Certificate	*Freshman: Official graduation certificate of high school *Transfer : Official graduation certificate of high school and undergraduate school	
4	Bank balance certificate from the applicant or financial guarantor with a minimum deposit balance of US\$20,000		Original Sheet
5	Family Certificate * Submit additional : Formal document certifying parents' death (Holder only)		* Formal official document indicating parent-child relationship between the applicant and his/her parents * Chinese: In case of all of your family is not recorded at an abstract of your family register, you must submit the certificate of family relations.
6	Copy of passport (applicant)		
7	Copy of national ID card (applicant, parents)		* Chinese: Submit resident ID
8	Copy of foreign registration card (applicant, parents)		For holder only (copy of front & back page)
9	a. Test of Proficiency in Korean(TOPIK level 3 or higher) b. (In case of TOPIK level 2)Certificate of enrollment, graduation and transcript from Korean Language Institution		Original sheet. Holders only(Can return after checking it)
10	Medical Certificate		Including tuberculosis examination

* Applied to applicant for Div. of Theology should submit document verifying a baptized christian.

* Applied to applicant for Div. of Music, Major in Art of Acting, and Div. of Music and Performing Arts should submit DVD or image file which contains a recording file of musical work, portfolio, etc.

* Supplemental documents may be also required to hand in later in addition to the above.

* Original documents should be submitted. Should they be unavailable, however, copies must be authorized by the originating institution before they are submitted.

* All submitted documents and records will not be returned to the applicants.

* All documents written in foreign language must be accompanied by a notarized translation.

7. Important Notes

- A. Applicants with dual nationalities are not eligible to apply.
- B. Language courses are not considered as regular courses.
- C. Residents in Korea are sure to fill in contacts and address in Korean on the application form.
- D. A prospective graduate is required to submit his/her diploma before the semester begins.
Failure to do so will result in failure of admission.
- E. If documentation submitted appears different names, additional documentation will be required to prove that the names refer to the same person. The additional documentation should be issued by his or her nation's court or legation head.
- F. Applicants should take full responsibility for any disadvantages caused by mistakes or omissions on the application.
- G. If any information on the application form or other submitted documents is found to be false and fake or if he applicant uses unfair means to obtain an admission, the application will be automatically disqualified.
- H. Whether an applicant is accepted or not, submitted documents cannot be returned.
- I. All international students must have medical insurance.
- J. Items not specified here will be decided by the “University Entrance Examination Board”

8. Scholarship

- A. 1st semester of Admission: 30%~50% scholarship on tuition fee and enrollment fee.
* level 5 or 6 of TOPIK : 50%, level 4 or 5 of TOPIK : 40%, level 2 or 3 of TOPIK : 30% scholarship on tuition fee.
- B. An applicant who completed over 2 semesters(level 3 or 4 of korean language course) in Sungkyul University can get 50% scholarship of enrollment fee.
- C. 2nd~8th semester(6th~8th semester for transfer students): 20%~60% scholarship on tuition fee.
* GPA more than 4.0 : 60%, GPA more than 3.5 : 50%, GPA more than 3.0 : 30%, GPA more than 2.8 : 20% scholarship on tuition fee.

9. Application fee & Announcement of pass

A. Application fee

1. Account number: IBK Bank (Industrial Bank of Korea), 562-000047-01-459, Sungkyul University * Payment must be made in the name of the applicant

2. Fee rates

Classification	Subject to non interview	Subject to interview and practical test
Application Fee	50,000 Won	80,000 Won

* Accurate application fee should be wired during the application submission period under the applicant's name

B. Announcement of pass : Applicants who finally admitted are asked to be enrolled in Sungkyul University(Individual Notification). They could receive Payment documentations by E-mail.

*** Document submission address:**

Office of International Affairs, Mainbuilding 3F,
53 SungkyulUniversity-ro, Manan-gu, Anyang-si, Gyeonggi-do

*** Transportation:** Subway line No.1, Myeonghak Station

*** Inquiry:** +82-31-467-8044, 8043, 8047 kukje@sungkyul.ac.kr

*** Office Hours:** 10:00 ~ 17:00